



AMAKOEKOE

GUEST LODGE & CONFERENCE VENUE

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Reg Nr. 2002/051102/23

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34 Apple Street HONEYDEW / PO Box 122 HONEYDEW 2040

CONFERENCE INFORMATION

Company Name: _____

Address: _____

Tel: _____ Cell: _____ Email: _____

Company VAT No: _____ Company Registration No: _____

Contact Person: _____

Conference Requirements:

Standard Equipment included: White Board, Flip Chart, White Board Markers, Projector Screen, Water & Mints (Replenished during Mid-Morning, Lunch and Mid-Afternoon Breaks) Wi-Fi (Internet speeds and stability cannot be guaranteed and may fluctuate)

Date From: DD / MM / YYYY To: DD / MM / YYYY

Seating Arrangement:	Boardroom	U-Shape	Cinema	Schoolroom	Banquet
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Package Options: Number of Delegates (Including Facilitator/s):

** Additional Charges for time after 17:00 **

Full Day Conference with Lunch:
(08:00 - 17:00) R385 pp

** Additional Charges for time after 12:00 **

Half Day Conference with Lunch:
(08:00 - 12:00) R340 pp

Full Day Conference excl Lunch:
(08:00 - 17:00) R340 pp

Half Day Conference excl Lunch:
(08:00 - 12:00) R285 pp

Soft Drink @ R20 per person: Quantity per person

Extra Jug of Juice @ R65 per jug: Quantity

Special dietary requirements such as Halaal, Kosher, Vegan, Vegetarian, & Special Diet Meals to be advised no later than 3 days prior to conference and carry a surcharge of **R110.00** per person per meal over and above the normal rates:

Meal Requirements: Number of: Vegan Kosher Halaal

Other (specify): _____

Extras: Data Projector @ R560.00 per Day PA System @ R990.00 per Day

Please indicate who will be responsible for extras:

	Beverages	Photo Copies	Other(Specify)
Company			
Delegate			

Any Other Requirements (please Specify): _____

